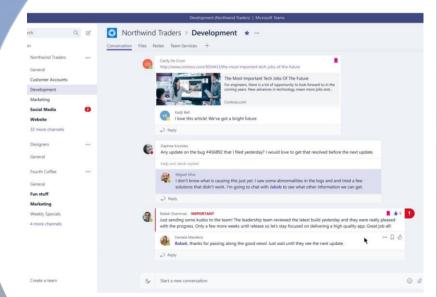


Join my Team



Workshop Agenda

- Intro and getting to know each other
- The Microsoft Educator Community
- A quick introduction to Office 365
- Universal Design for Learning
- Reading support
- Writing support
- Maths support
- Translator
- Windows 10
- Next Steps





"Our mission is to empower <u>every</u> person and every organisation on the planet to achieve more."



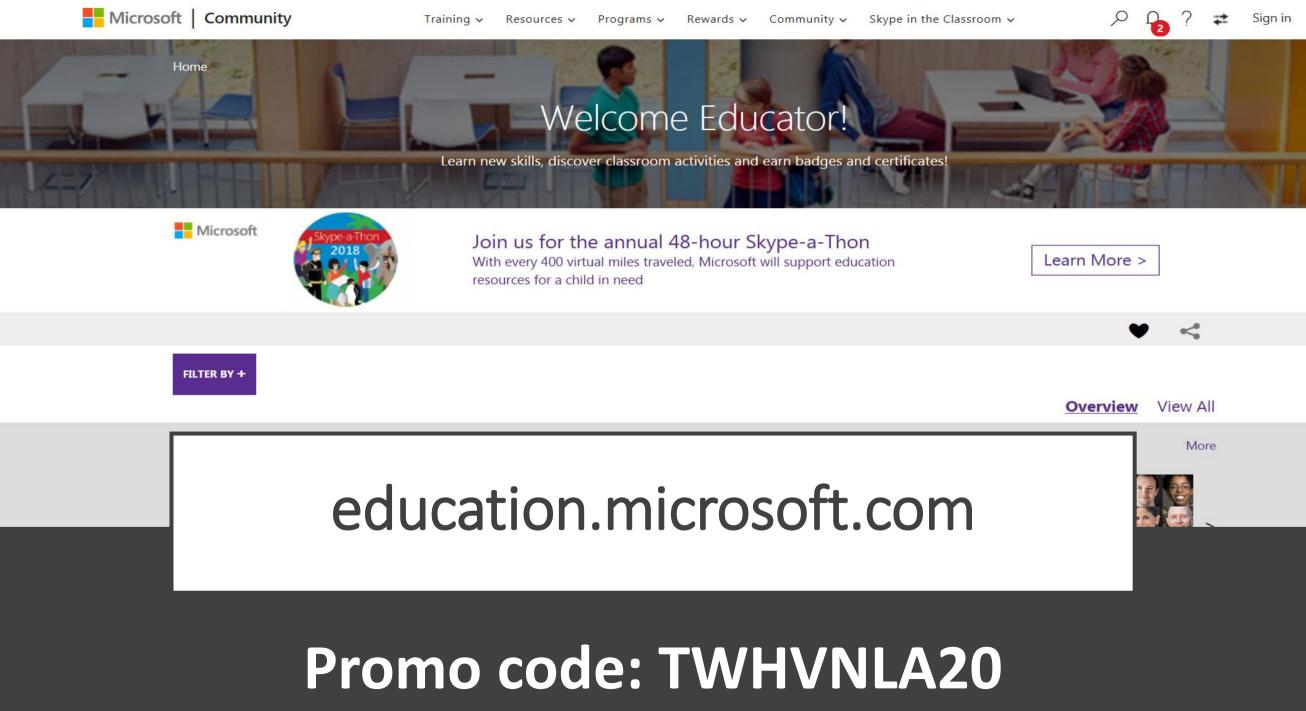


Let's learn a little about each other!

Tell us about yourself...









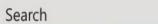














Install Office >











OneDrive



Word



Excel



PowerPoint



OneNote



SharePoint



Teams





Yammer Forms

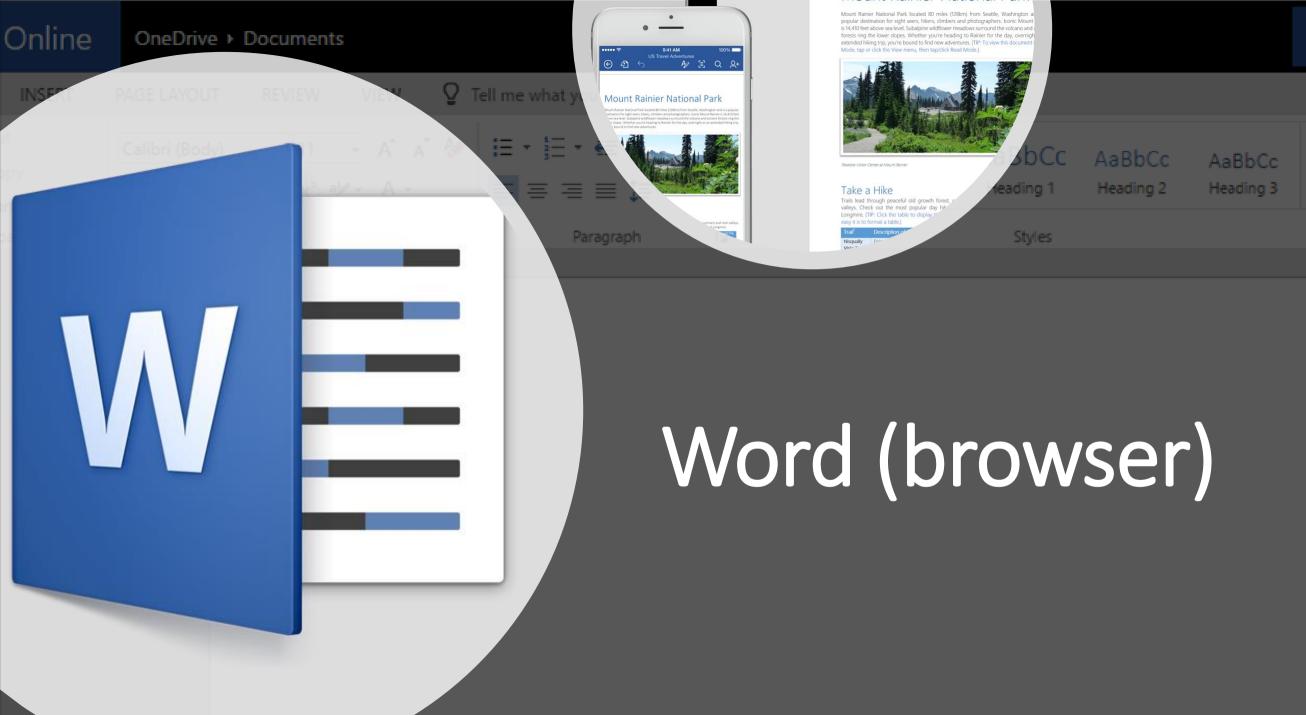


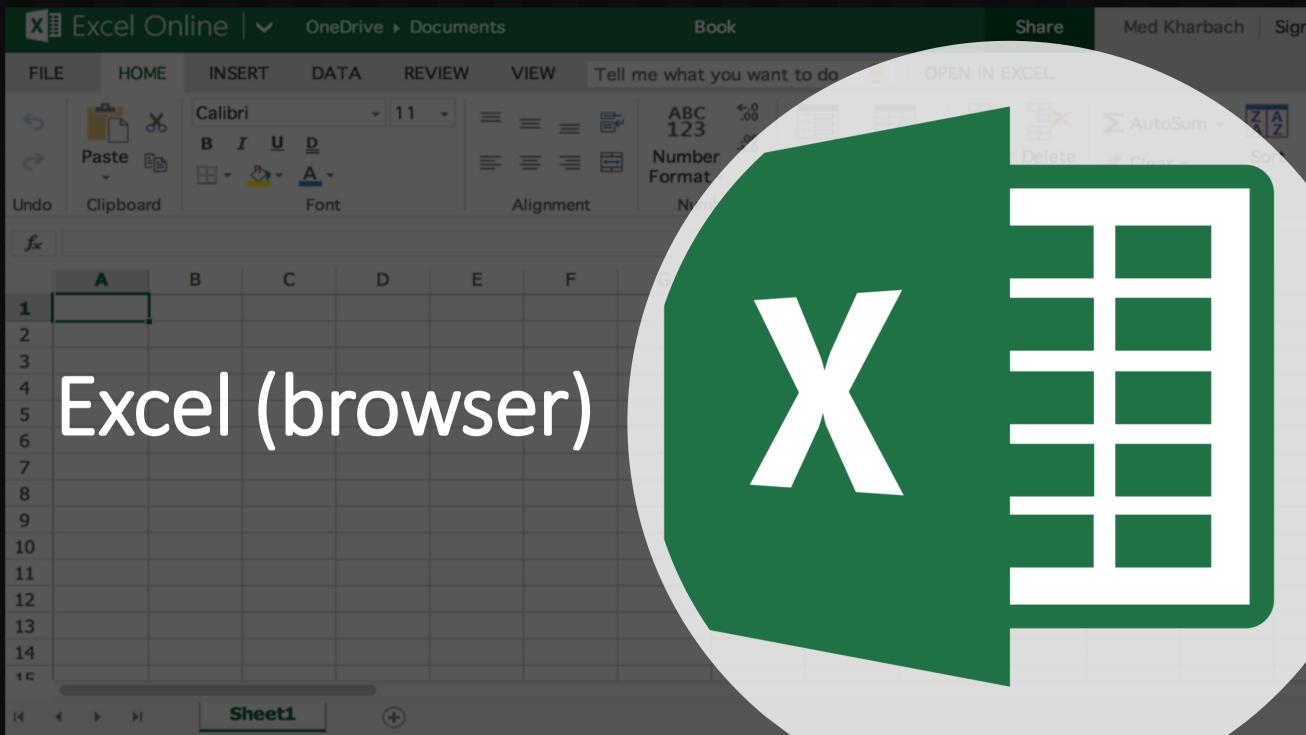
Outlook

Sway

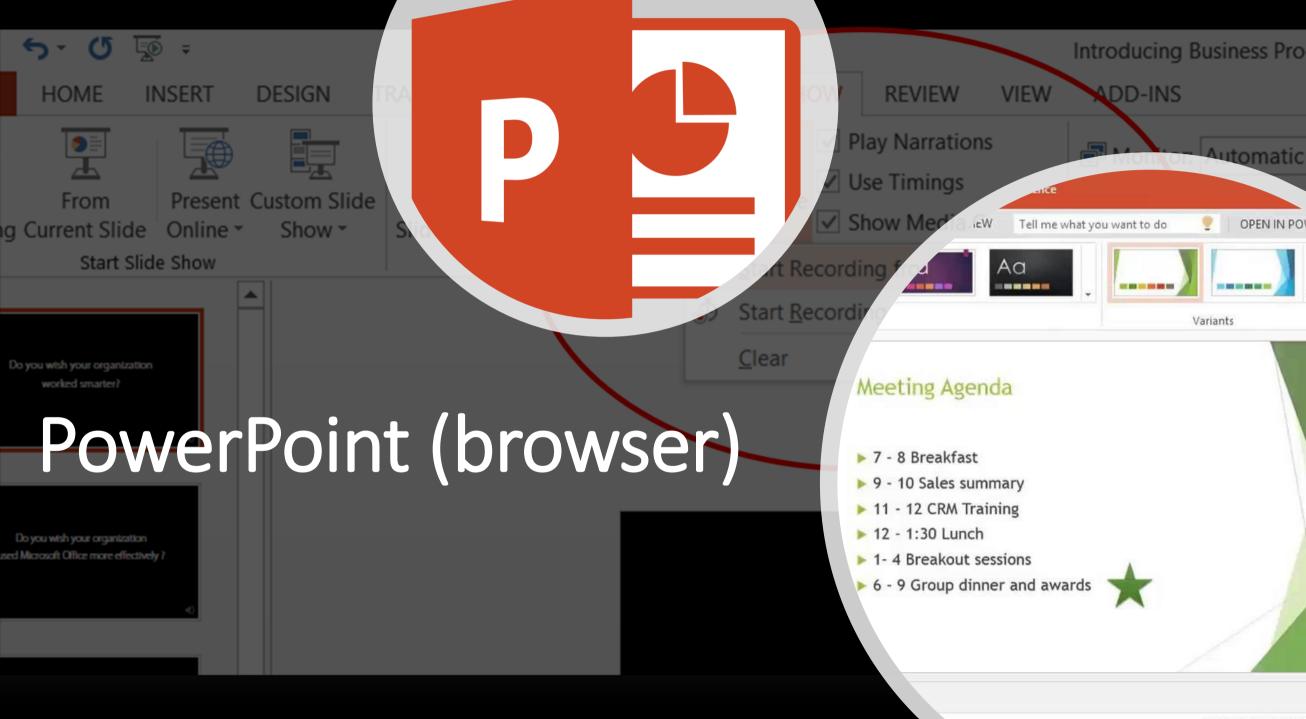
Explore all your apps ightarrow

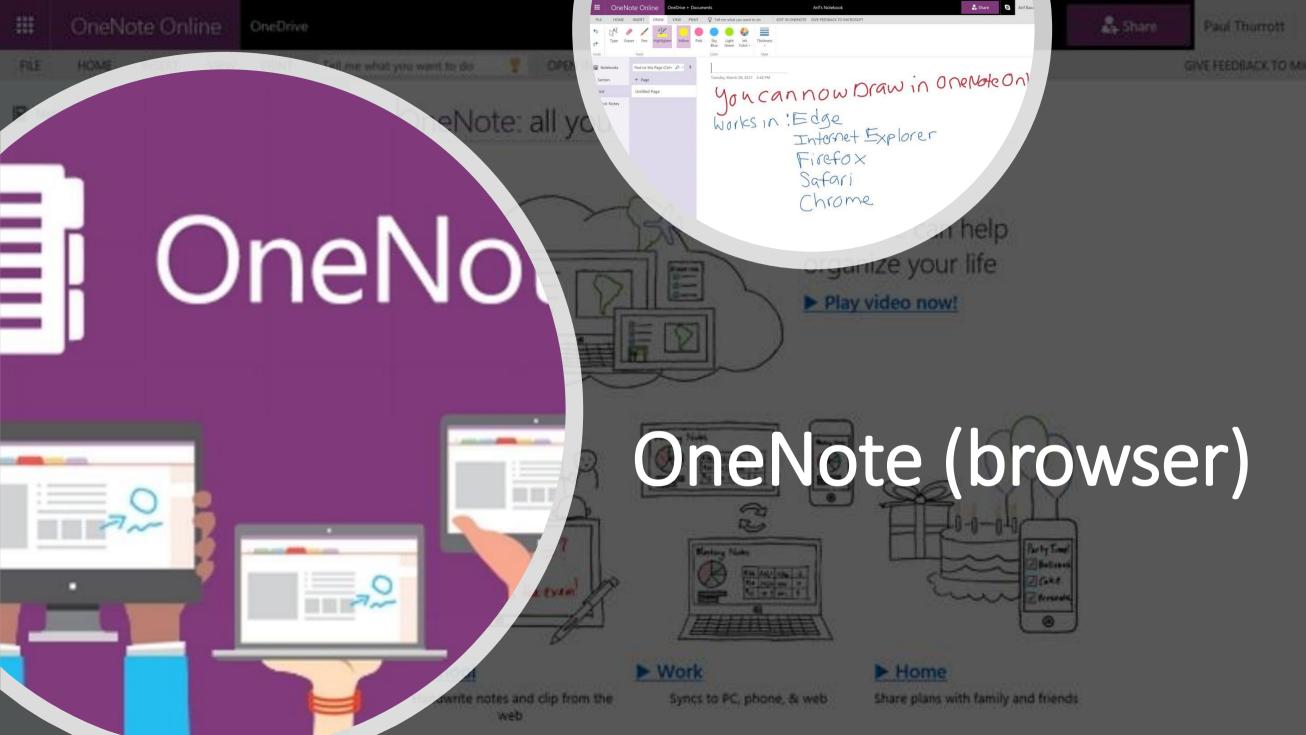
www.office.com



















in the classroom

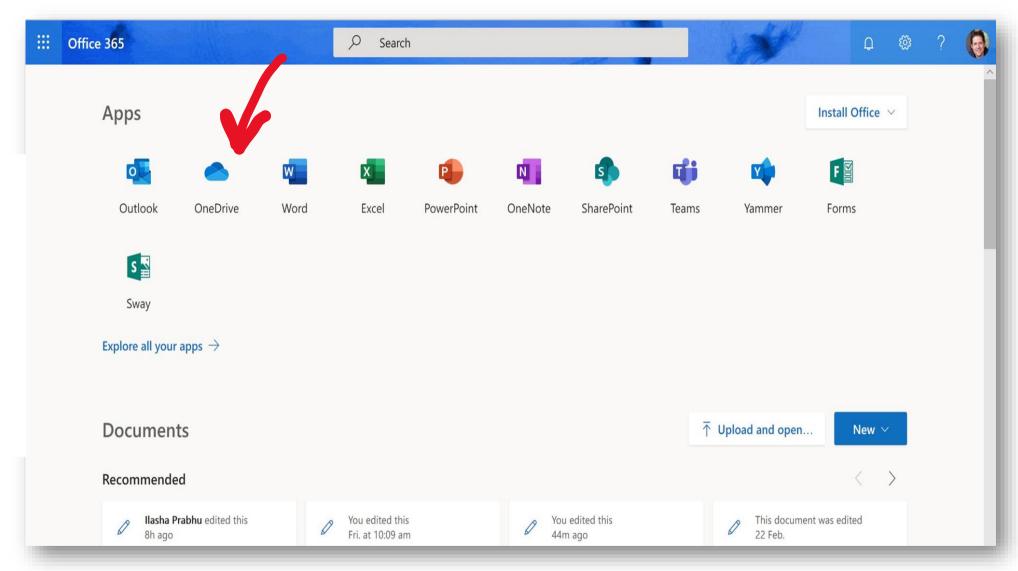




5TB of storage per user

Every Office file you have ever created now has the potential to be collaborative!



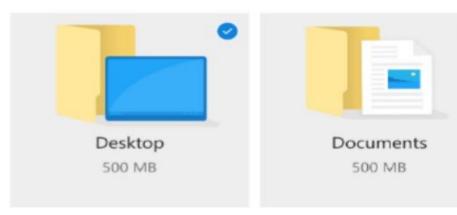




Set up protection of important folders

Once these files are synced to OneDrive, new and existing content will be available on your other devices, even if you lose this PC. Learn more.







Remaining space in OneDrive: 2.5 GB

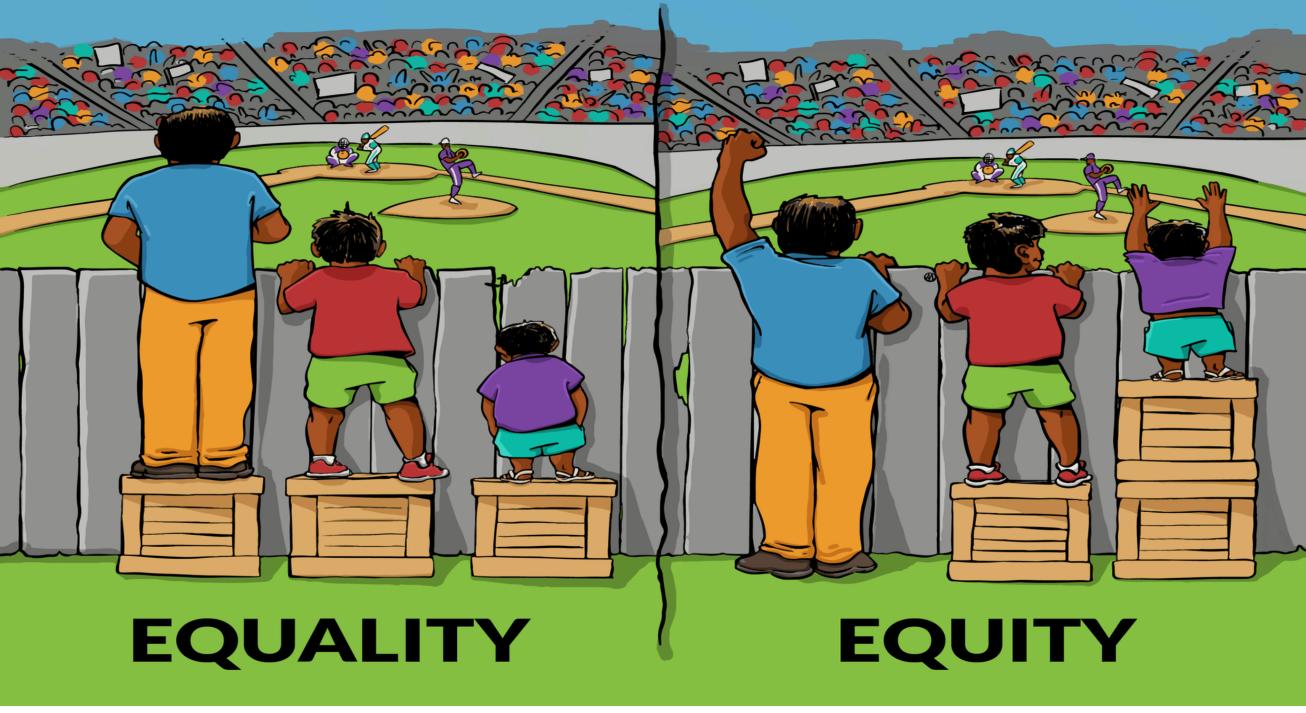
Start protection

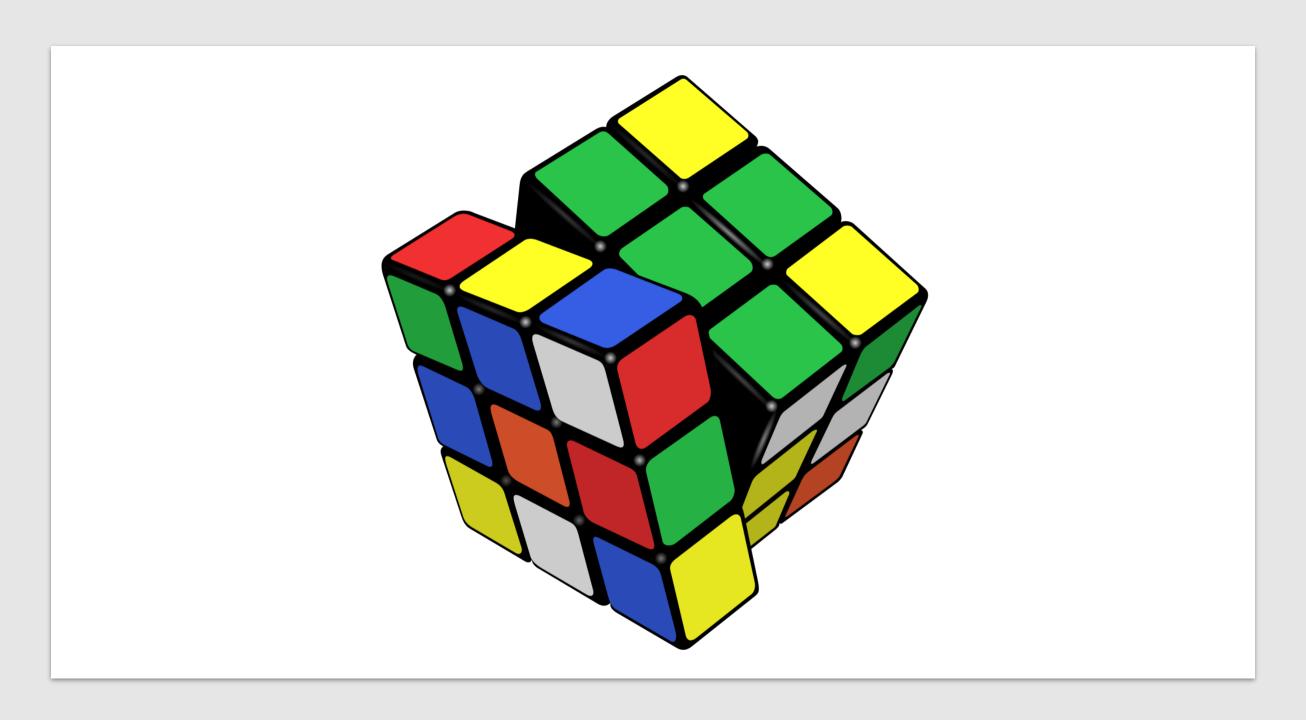


PC: https://support.office.com/en-us/article/Get-started-with-the-new-OneDrive-sync-client-in-Windows-615391c4-2bd3-4aae-a42a-858262e42a49

Let's collaborate!





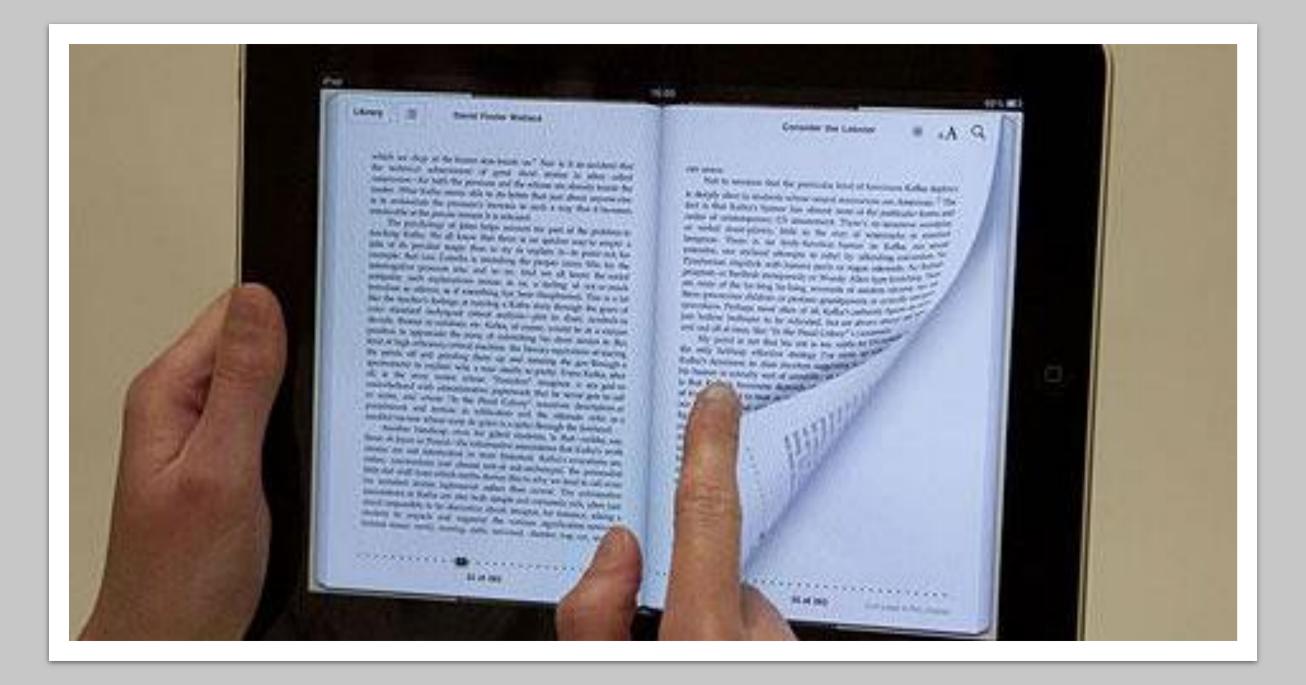












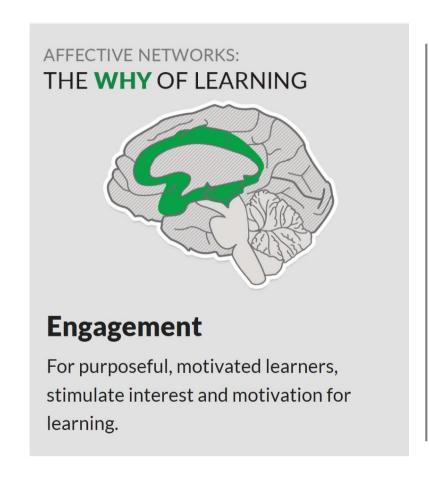


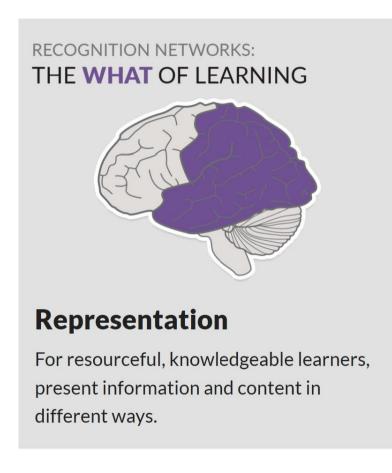


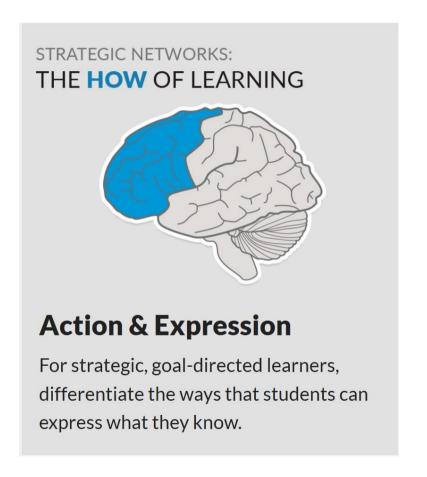
Transforming education through Universal Design for Learning — http://www.cast.org

UDL at a glance

Universal Design for Learning Guidelines









Building a foundation for success

Inclusive education tools give more students personalised access to their curriculum, optimise teacher time, and improve learning outcomes.



Students increase independence and experience a reduction of stigma



Teachers are more empowered to engage every learner



Schools build reputations as positive places that promote equity and inclusion

Promoting independent learning

Accessible technologies help students with disabilities unlock their full potential by addressing a diversity of needs:



Learning

- Dyslexia
- Dysgraphia
- Dyscalculia



Visual

- Low vision
- Blind
- Colorblind



Hearing

- Deaf
- Hard of Hearing



Mobility

- Cerebral Palsy
- Muscle Dystrophy
- Amputation



Neurodiversity

- Autism
- ADD/ADHA
- Seizure



Mental Health

- Anxiety
- Depression
- OCD

See Microsoft Accessibility features for every classroom

Inclusive Classroom



Reading Support



Writing Support



Maths Support



Communication





Microsoft Hackathon 2015 winner changes lives!



EDUCATOR STORIES:

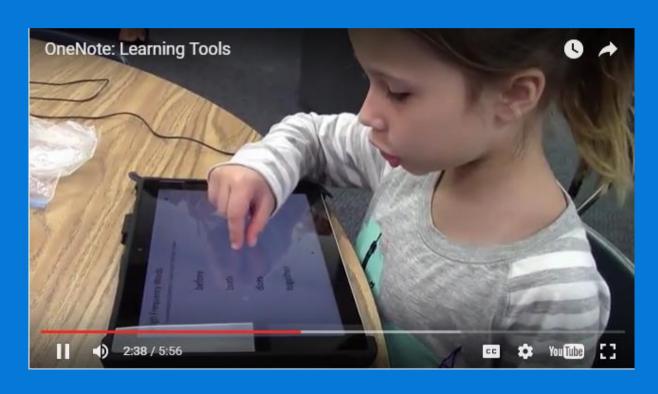
ONENOTE

Microsoft Education





1st Grade Emerging Readers Using Learning Tools



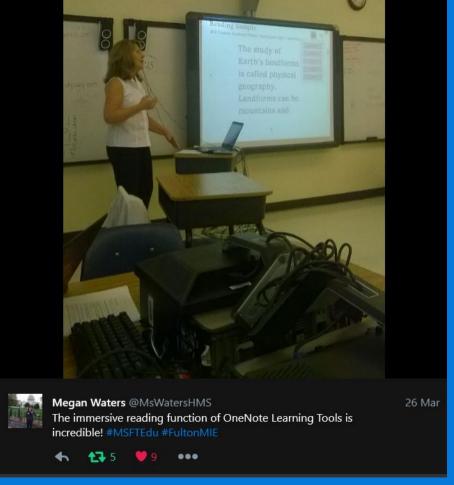


Sight word recognition

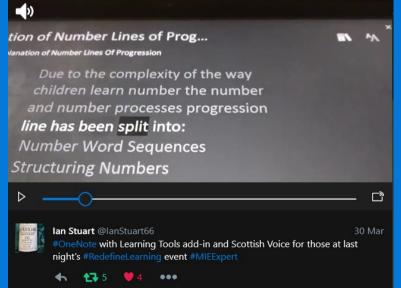


Listening posts and independent reading stations

Its global. English, Chinese, Dutch, Italian, Spanish, Swedish, Thai, etc.







Untitled Page

My Notebook > Nytt avsnitt 3

he·ten, och ra·bat·ter·na vo·ro ei

upp·gräv·da; snö·drop·parne

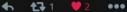
hade ar.be.tat sig upp ge.nom



Jerker Porat @highonlion

21 Mar

Testat Learning Tools för #OneNote på foto av 1:sidan av Röda Rummet. Viss sv. funktion!. Coolt. #MSFTEdu #dvslexia











Esther @Socialheize

20 Apr Ik hou van de immersive reader plugin in OneNote, en ik ben geen

dvslect. #kdo365









Translated from Dutch by bing

I love the immersive reader plugin in OneNote, and I am not a dvslect. #kdo365

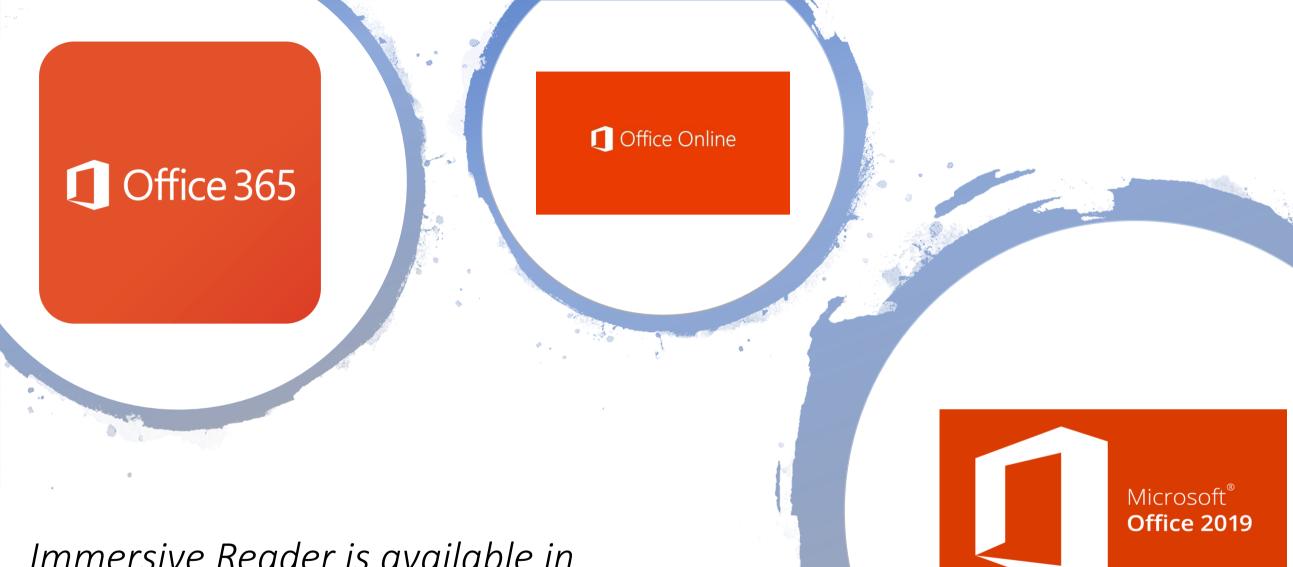


"It is an <u>empowering</u> tool. It evens the playing field for kids who are struggling readers. It allows them to feel more like independent learners, not depending on the teacher, not depending on peers."

– 4th grade teacher

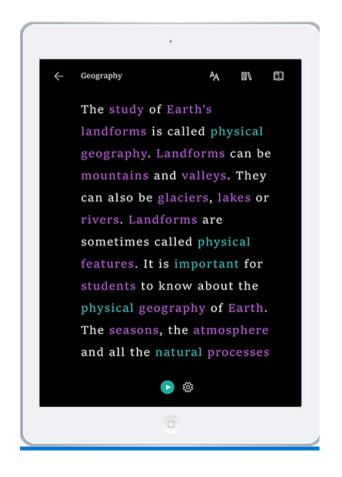
High interest, low ability

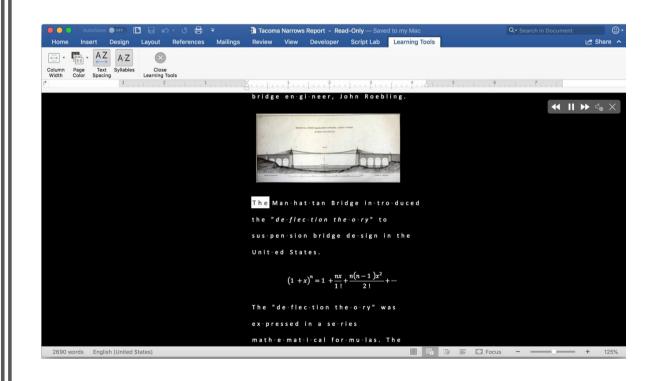
"Nearly all of the study teachers mentioned how it enabled their readers, <u>regardless of skill level</u>, to access content aimed at a higher reading level. In this case, "access" means comprehension of content that had previously been unavailable."



Immersive Reader is available in Office 365, Office 2019 and Office Online

OneNote for iPad & OneNote for Mac





Trial finds using Microsoft's OneNote software boosts dyslexic children's learning

A trial finds 16 out of 18 children showed improved behaviour and 11 out of 16 saw their reading comprehension get better.

11:21, UK,

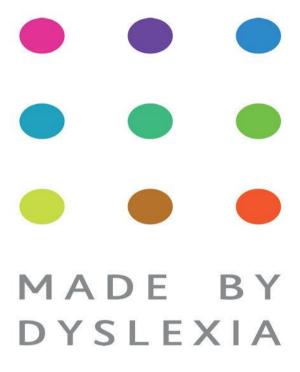
Study by the
British
Dyslexia
Association
and Knowl Hill



Learning Tools 3rd party research study – RTI

- 4th grade, 6th-8th, and 10-12th grade students
- Reading Comprehension scores improved
- Writing improved
- Non-cognitive processes improved
- Equal access of materials
- Full Report: http://aka.ms/LearningToolsStudy



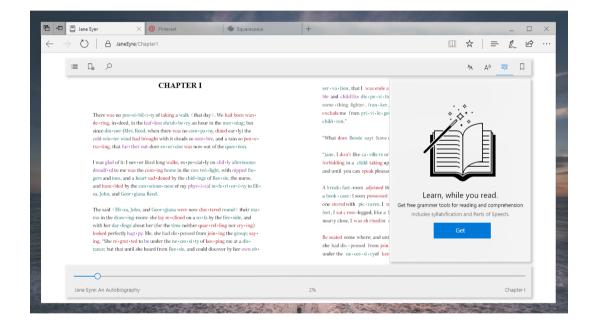




In 2018, Microsoft was the first company to sign the Made By Dyslexia pledge.







Microsoft Learning Tools Availability

Read Aloud & word/line highlighting	OneNote Desktop	OneNote Online	OneNote App	OneNote iOS	OneNote Mac	Word Online	Word Desktop	Word Mac	Word iPad	Outlook Web	Outlook Desktop	Teams	Flipgrid	Flipgrid iOS	Flipgrid Android	Office Lens	Edge browser
Spacing and Font Size	OneNote Desktop	OneNote Online	OneNote App	OneNote iOS	OneNote Mac	Word Online	Word Desktop	Word Mac	Word lpad	Outlook Web	Outlook Desktop	Teams	Flipgrid	Flipgrid iOS	Flipgrid Android	Office Lens	Edge browser
Page Colors	OneNote Desktop	OneNote Online	OneNote App	OneNote iOS	OneNote Mac	Word Online	Word Desktop	Word Mac	Word iPad	Outlook Web	Teams	Flipgrid	Flipgrid iOS	Flipgrid Android	Office Lens	Edge Browser	
Syllables	OneNote Desktop	OneNote Online	OneNote App	OneNote iOS	OneNote Mac	Word Online	Word Desktop	Outlook Web	Teams	Flipgrid	Flipgrid iOS	Flipgrid Android	Edge Browser				
Line Focus	OneNote Desktop	OneNote Online	OneNote App	OneNote iOS	OneNote Mac	Word Online	Word Desktop	Outlook Web	Teams	Flipgrid	Flipgrid iOS	Flipgrid Android	Edge Browser				
Parts of Speech	OneNote Desktop	OneNote Online	OneNote App	OneNote iOS	OneNote Mac	Word Online	Outlook Web	Teams	Flipgrid	Flipgrid iOS	Flipgrid Android	Edge Browser					
Translation	OneNote Online	OneNote App	OneNote iOS	OneNote Mac	Word Online	Outlook Web	Teams	Flipgrid	Flipgrid iOS	Flipgrid Android							
Picture Dictionary	OneNote Online	OneNote App	OneNote iOS	OneNote Mac	Word Online	Outlook Web	Teams	Flipgrid	Flipgrid iOS	Flipgrid Android							
Dictation	OneNote Desktop	OneNote App	OneNote Online	Word Desktop	Word Online	Outlook Desktop	PPT Desktop	Windows 10									
Math & Equations	OneNote Online	OneNote App	OneNote iOS	OneNote Mac	Word Desktop	Word Online	PPT Desktop										

Learning Tools Flyer for PD: http://aka.ms/LearningToolsFlyer



The stud·y of Earth's land·forms is

called phys·i·cal ge·og·ra·phy.

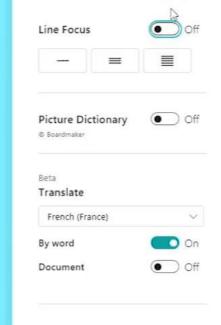
Land forms can be moun tains and

val·leys. They can al·so be gla·ciers

or riv·ers. Land·forms are some·times

called phys·i·cal feat·ures. It is

im·por·tant for stu·dents to know

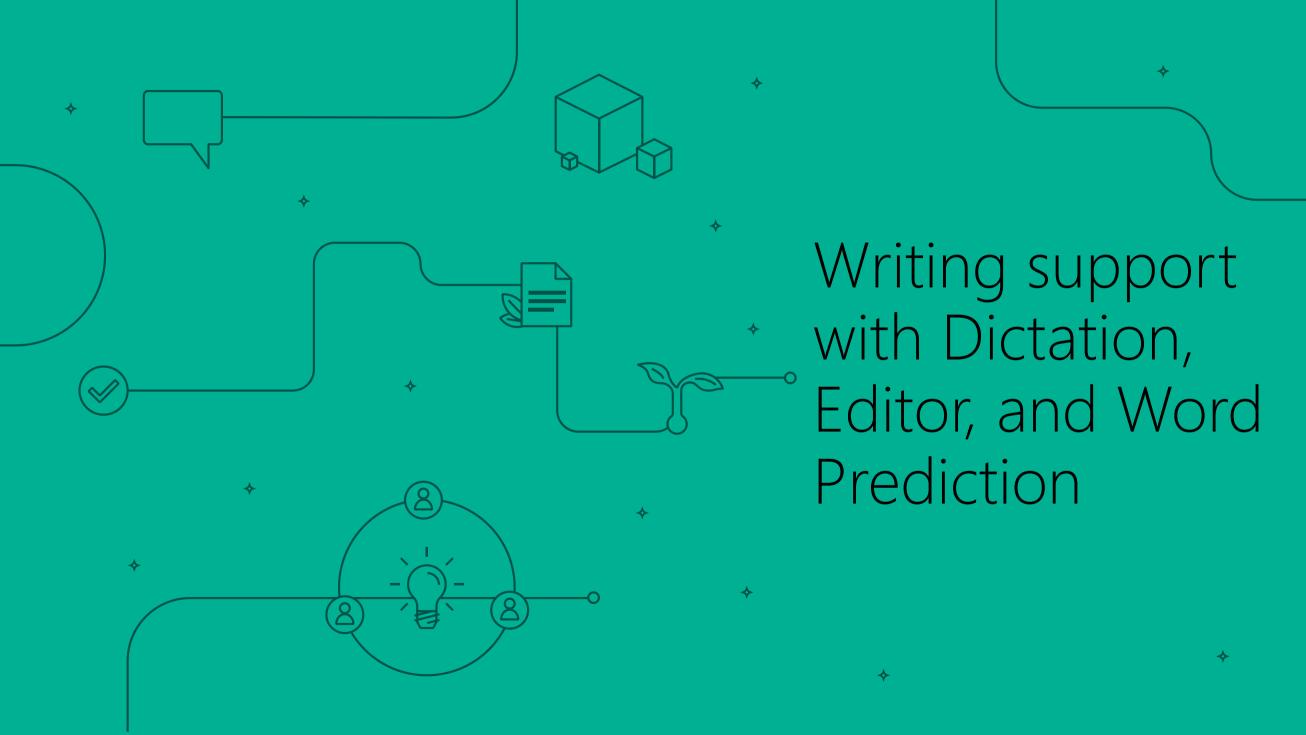


Immersive Reader in Virtual Reality (Beta)

• Target audiences: ADHD, autism, dyslexia, visual impairments (which includes Senior Citizens)

• "VR with Purpose" – using VR in a new way for schools.

We will be testing this out over the few months, researchers involved





Educator Needs - Teaching students to Write

- ✓ Fixing everything is not productive... encourage students to choose what's most important
- ✓ Tackling everything at once can be overwhelming
- ✓ Want tools to let students selfassess their writing... clearly see what to work on



Spelling check – Challenges for people with Dyslexia

Challenges

 Difficulty perceiving the differences & determining which is correct, in a list of similarly spelled words

2. Burdened by too many choices

3. Unique spelling error patterns

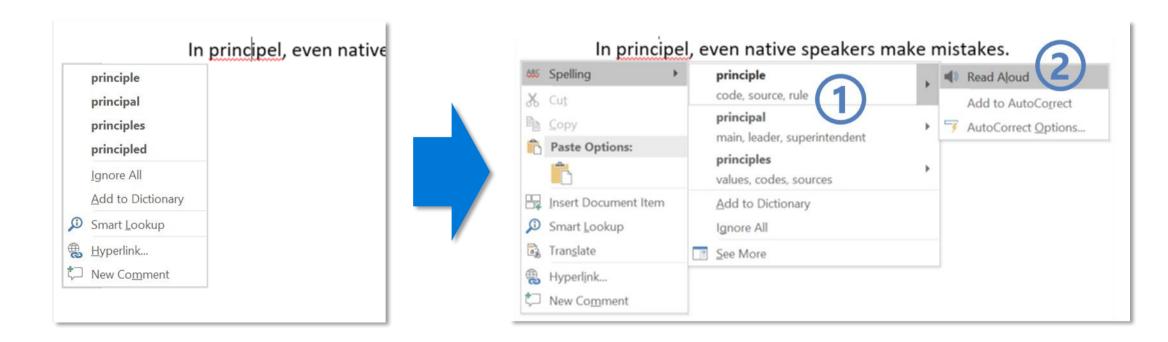
Traditional Office Spelling menu



- 1. No context or other cues to help choose the right word
- 2. Up to 5 different suggestions
- Prone to show "No Suggestions" for high editdistance errors

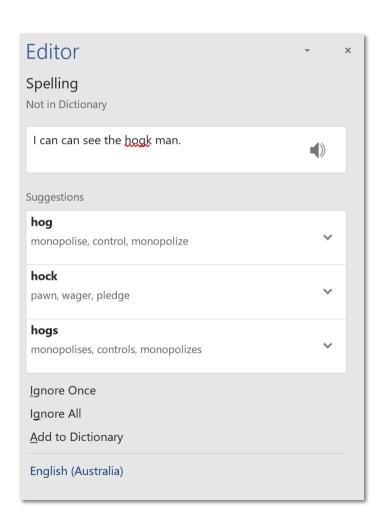
Editor – Inclusive design to benefit everyone

- Contextual cues help people identify the right choice
 - 1. Synonyms help disambiguate between similar-looking suggestions
 - 2. Read Aloud (of both suggestions & synonyms) aids comprehension
- Better suggestions and significantly reduced incidence of "No Suggestions"
- Improved compatibility with screen readers and other ATs



Editor Overview Pane: Find & Fix the issues you care about

- 1. A categorised Overview of writing enhancement opportunities
 - Corrections are issues you're strongly advised to fix
 - Refinements give optional advice on stylistic or situational matters
 - Counters and Checkmarks track progress & celebrate achievement
- 2. Draws attention to elements of Good Writing
 - Gives students a dashboard for self-assessment
 - Gives teachers a scorecard to drive learning goal conversations
 - Presents the breadth and depth of checks in a manageable way
- 3. Flexible Workflow choices let you spend time purposefully
 - Scrub the document one Category at a time
 - Fix in a recommended **sequence**: Spelling > Grammar > Refinements
 - Focus attention on Categories important for your Writing Goals



Dictation



Thepard Brandy. I sprayd ith her. We set down and played antil I had to eating I went back yed tag with her and I 11 times so she beat me. Then we sang a song anded to be a car but I was



Say the following phrases to add punctuation to your text:

Period

Comma

Question mark

Exclamation point

Exclamation mark

New line

New paragraph

Semicolon

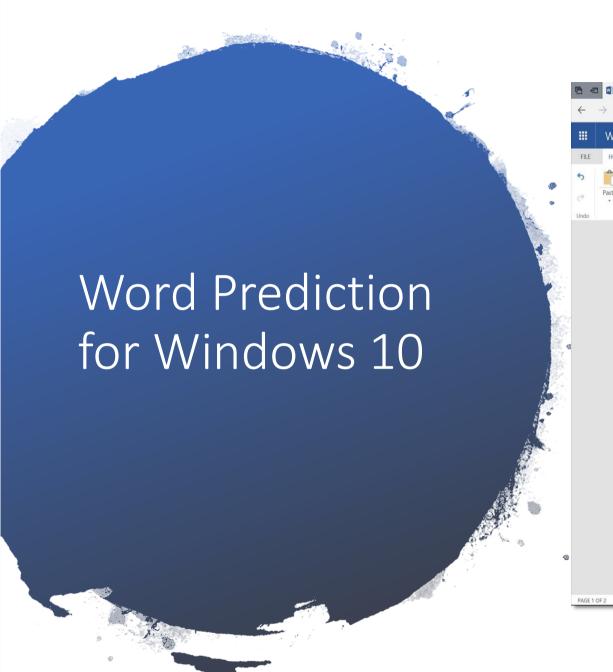
Colon

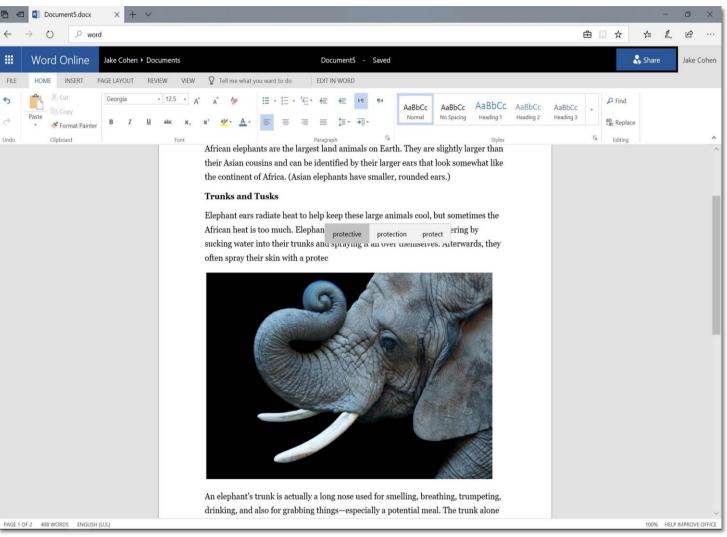
Open quote

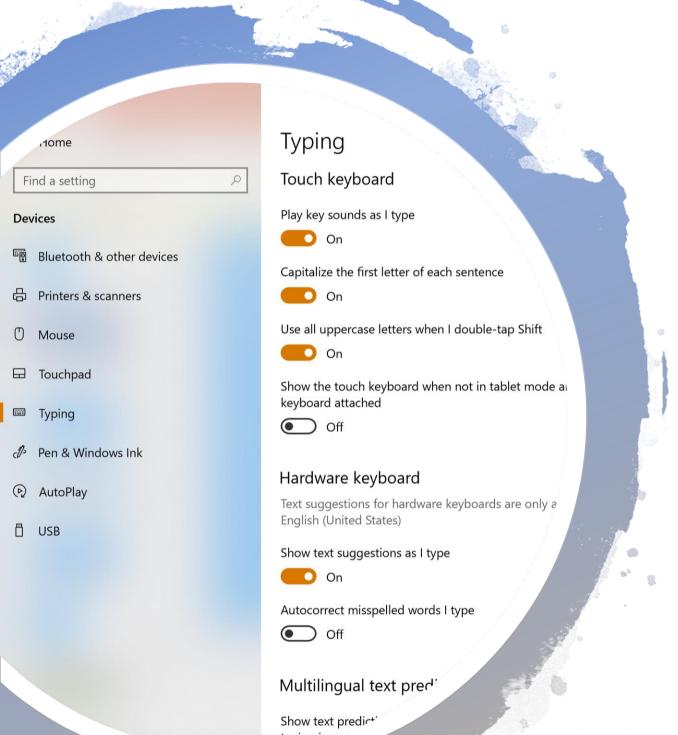
Close quote

Open quotes

Close quotes







Word Prediction, Windows 10

Maths Support

Maths Support

Challenges for Students

- Dyslexia reading story problems, visual crowding
- ADHD focus and attention
- Dyscalculia
- Mobility impairments

Microsoft Capabilities

- Immersive Reader Math Equations
- Multiple forms of input Typing, Ink,
 Speech
- Convert ink or text to Math
- Step-By-Step solver

Help students gain independence





Microsoft Translator

translator.microsoft.com

How this works



1. Start



2. Share



3. Speak

Click on "Start conversation", log in and enter your name and language.

Share the conversation code with other participants, who can join using the Translator app or website

Speak or type in your language to communicate with other participants in the conversation.

Other participants will see your messages in their own language.









Microsoft Translator

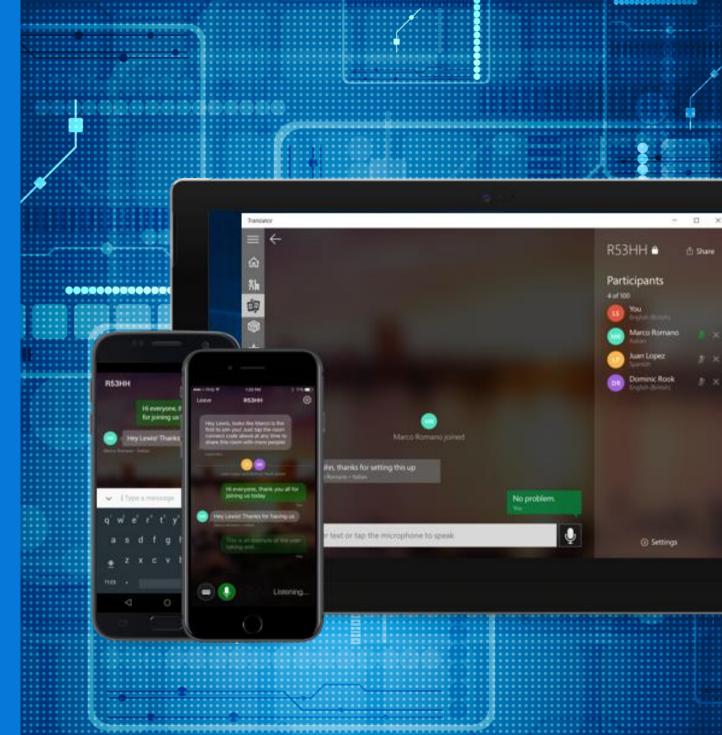
Smartphone apps for in-person, multi-device translation for two or more participants, speech or text

10 speech languages and 63 text languages

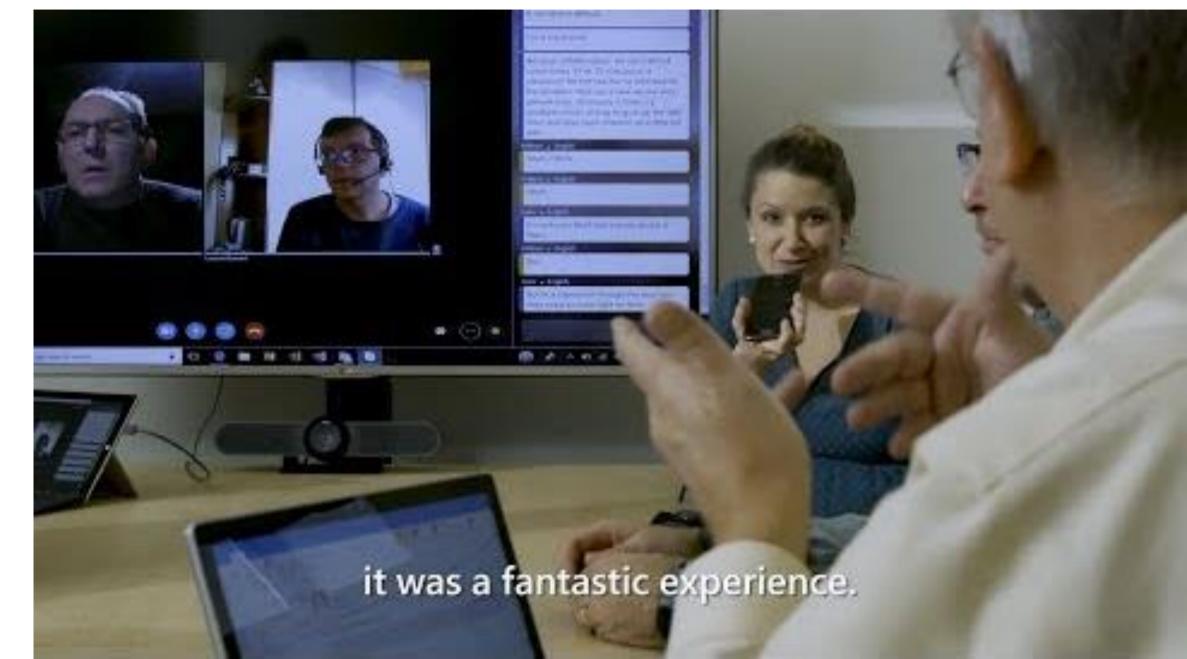
Up to 100 participants at the same time

Free Apps on iOS, Android, Windows UWP, PowerPoint and web.

https://translator.microsoft.com/help/education/



Support for the deaf

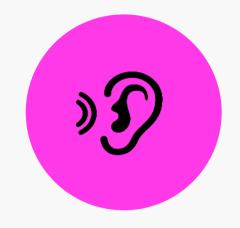


Windows 10 Accessibility



VISION

Make your device easier to see or use without a screen.



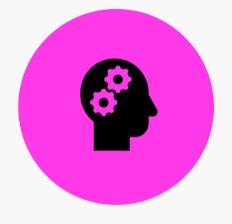
hearing

Make your device easier to hear or use without sound.



physical

Make your device easier to use of you have limited reach or strength.



COGNITION

Make it easier to focus and get things done with Windows.

www.microsoft.com/en-au/Accessibility/windows

Make your PC easier to use - Windows 10 Ease of Access

Windows Settings

Find a setting



System

Display, sound, notifications, power



Devices

Bluetooth, printers, mouse



Phone

Link your Android, iPhone



Network & Internet

Wi-Fi, airplane mode, VPN



Personalization

Background, lock screen, colors



Apps

Uninstall, defaults, optional features



Accounts

Your accounts, email, sync, work, other people



Time & Language

Speech, region, date



Gaming

Game bar, captures, broadcasting, Game Mode



Ease of Access

Narrator, magnifier, high contrast



Cortana

Cortana language, permissions, notifications



Privacy

Location, camera

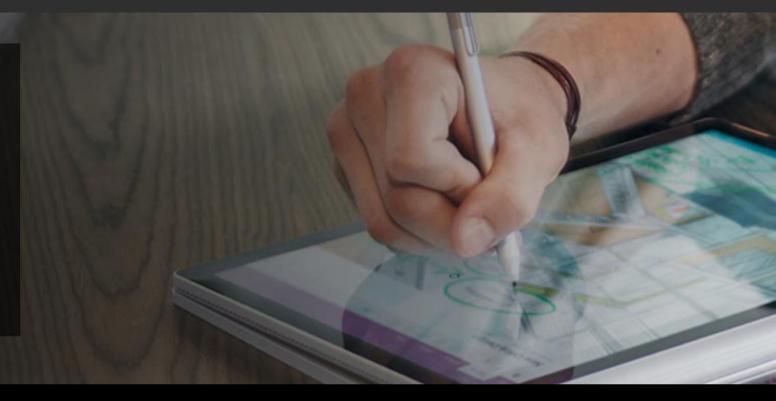


Update & Security

Windows Update, recovery, backup

Microsoft accessibility

There are no limits to what people can achieve when technology reflects the diversity of everyone who uses it.





Connect with us in person today or anytime through our support and feedback channels.

Call the Disability Answer Desk: aka.ms/AccessibilitySupport

Give suggestions in User voice: aka.ms/AccessibilityFeedback

Message us on social media: twitter.com/MSFTEnable

Minecraft, Autism and Education: Thinking Inside the Box

https://www.autismspectrum.org.au/blog/minecraft-autism-and-education-thinking-inside-box

- There are firm rules but freedom to create.
- It's easy to get into.
- It's real but it's not.
- You can build whatever you want.
- You can follow your own interests.
- *Minecraft* is forgiving.
- People can't mess up your stuff.







Get the Inclusive Classroom IT Deployment Guides

http://aka.ms/InclusiveDeployment

Empowering every student with Microsoft Education

All students can achieve more when they have access to the right tools.



Learning Tools

Assist with comprehension, fluency, and decoding

Word, OneNote, Outlook Web Access, and Edge



Word Prediction

Save typing time and word input with predictive text in multiple languages

Windows 10



Dictate

Use voice to dictate directly into documents

Word, Excel, PowerPoint, OneNote, Outlook



Editor

Write easy-to-read documents

Word, Excel, PowerPoint, OneNote, Outlook



Ease of Access

Make accessibility easier to discover, learn, and use

Vision, hearing, mobility, cognition

Accessibility tools improve outcomes

Teachers are better able to support academic improvement for all students with tools that enable inclusive teaching.



Microsoft Translator

Get real-time subtitles and translations of text, websites, pictures, and voice



Office Lens

Digitise whiteboard or blackboard notes and convert them to Microsoft Word, PowerPoint, or PDF



Accessibility Checker

Make sure your
Word, PowerPoint,
and Excel documents
are accessible



Automatic alt text

Using AI, Microsoft
Translator will
automatically
provide image
descriptions



Microsoft Stream

Get automatic transcriptions of audio or video recordings

Freedom to explore possibilities

Built-in accessibility solutions from Microsoft help reduce the stigma of learning challenges and provide students with the tools they need to fully engage with their curricula, classmates, and teachers in powerful new ways.



Reading

Learning Tools and immersive reader technologies provide a critical link for students who need help accessing course content



Writing

Tools like Enhanced Dictation help make writing and in-class note taking easier and more efficient



Instruction

Automated alt text and
Translator ensure that students
can access the content that
teachers are presenting



Universal Design for Learning Guidelines

I. Provide Multiple Means of Representation

1. Provide options for perception

- · Options that customize the display of information
- Options that provide alternatives for auditory information
- Options that provide alternatives for visual information

Provide options for language and symbols

- Options that define vocabulary and symbols
- · Options that clarify syntax and structure
- Options for decoding text or mathematical notation
- Options that promote cross-linguistic understanding
- · Options that illustrate key concepts non-linguistically

3. Provide options for comprehension

- Options that provide or activate background knowledge
- Options that highlight critical features, big ideas, and relationships
- Options that guide information processing
- Options that support memory and transfer

II. Provide Multiple Means of Action and Expression

4. Provide options for physical action

- · Options in the mode of physical response
- · Options in the means of navigation
- Options for accessing tools and assistive technologies

Provide options for expressive skills and fluency

- · Options in the media for communication
- Options in the tools for composition and problem solving
- Options in the scaffolds for practice and performance

6. Provide options for executive functions

- Options that guide effective goal-setting
- Options that support planning and strategy development
- Options that facilitate managing information and resources
- Options that enhance capacity for monitoring progress

III. Provide Multiple Means of Engagement

7. Provide options for recruiting interest

- Options that increase individual choice and autonomy
- Options that enhance relevance, value, and authenticity
- · Options that reduce threats and distractions

Provide options for sustaining effort and persistence

- Options that heighten salience of goals and objectives
- . Options that vary levels of challenge and support
- Options that foster collaboration and communication
- · Options that increase mastery-oriented feedback

9. Provide options for self-regulation

- Options that guide personal goal-setting and expectations
- Options that scaffold coping skills and strategies
- Options that develop self-assessment and reflection



Redefine what's possible in *your* school

We would love you to spread the word about Microsoft 365 Inclusive Classroom and tell:

- Students
- Teachers
- Aides and ES Staff
- Support Professionals
- Principals
- Parents and care givers

We invite you to continue discovering how to use technology to personalise learning and empower your students.



Empower every student with an inclusive classroom









Complete this course to earn:



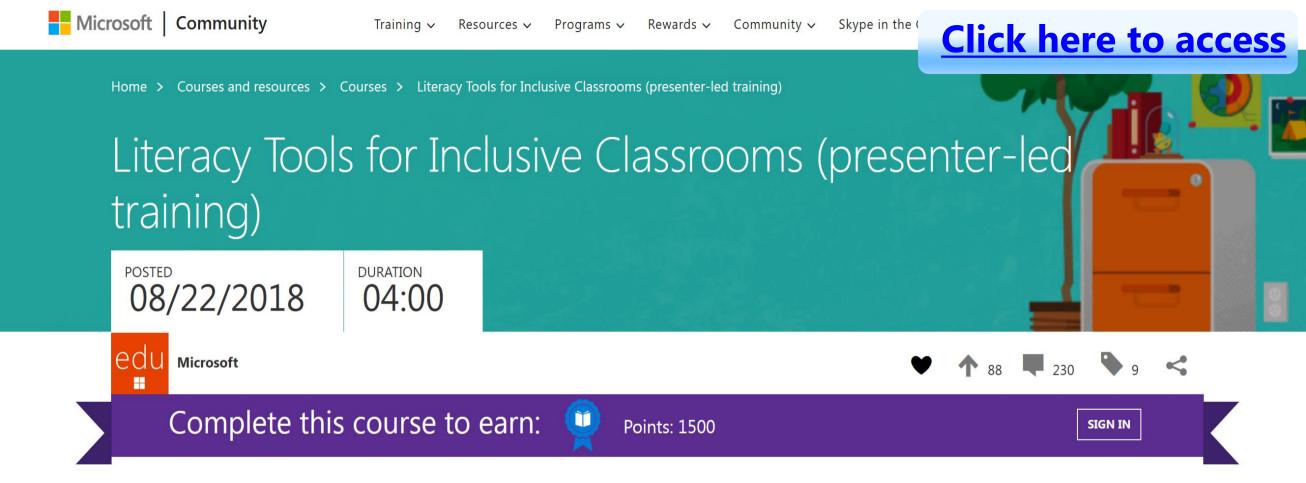


Points: 500

Description

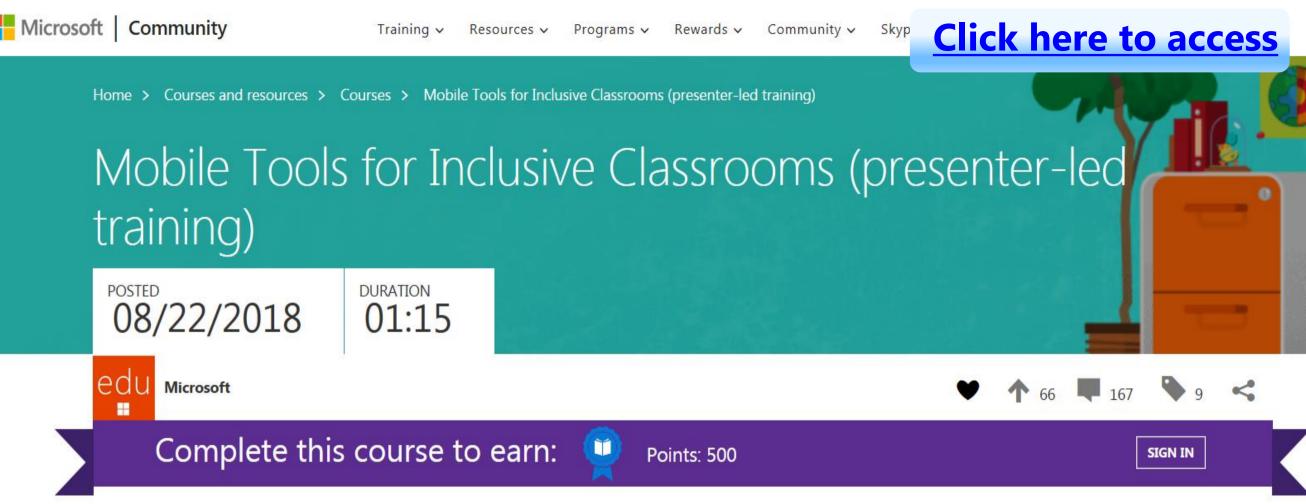
This course is designed for educators of all subject areas who want to empower students to utilize tools to unlock their full potential by addressing a diversity of needs.

- Practice creating an accessible and personalized experience in Windows 10 and Office 365
- Learn the tools and apps available to create accessible content
- Understand the importance of personalizing the learning device.



Note

The materials included in this course are designed for face-to-face trainings within your school, district, or school system. If you are a teacher, school leader, or staff development professional, download these adaptable materials to conduct your own teacher-facing instruction. After you deliver this training, ask participants to visit this page at https://aka.ms/LiteracyToolsTraining, sign in, and take the quiz at the bottom to earn 1500 points with the Microsoft Educator Community.

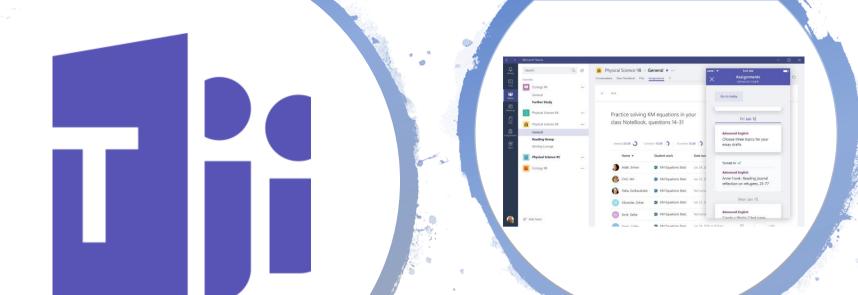


Note

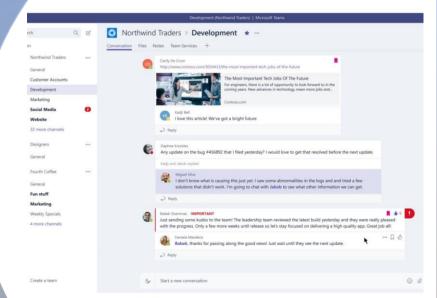
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This page pulls together lots of tools and resources to help you get the most out of Microsoft's inclusive tools for the classroom.



Stay on my Team



Explore more: Microsoft Accessibility resources

5 free things to try today

Communicate in new ways and collaborate seamlessly with Office 365

Engage your diverse audience by presenting with subtitles

Create assignments that are accessible by design

Go paperless with Office Lens and Seeing Al

Encourage independent reading and writing

5 resources to bookmark and share

Educator Training on Inclusive Content

Educator Training for Personalising Learning

Office 365 Accessibility Support Documentation

Answer Desk for Accessibility Support

Microsoft Accessibility Overview

Achieving more with accessibility – Inclusion in Action series



Andrew, a young boy who read for the first time with Learning Tools.



<u>Justin</u>, a young man who uses Office 365 to communicate with the world.



Veronica, a student with low vision who created a perfect Sway.



<u>Cameron</u>, a university lecturer who believes it is an exciting time to be a blind person with Seeing Al.



Jack, a teacher who shows students what is possible with Office 365 and Narrator.



<u>Steve</u>, who navigated a medical crisis with OneNote to access printed documents.



